



**SPRING 2018
PRODUCTION ENROLLMENT FORM**

Actor's First Name	Actor's Last Name	Preferred Name	
Date of Birth/Age	Actor's Email Address	Actor's Cell Phone	
Home Address	City	State	Zip Code
Name of School/College/University			Grade
Mother's Name	Cell Phone	Occupation	
Father's Name	Cell Phone	Occupation	
Mother's E-mail		Father's E-mail	

My child is allowed to leave the theatre without adult supervision: ☐ YES ☐ NO

Please select which production(s) your child will participate in and choose one (1) option per selected production:

Alice in Wonderland	Thoroughly Modern Millie	Nunsense
Stages 1 & 2 (Ages 5-12)	Stages 2 & 3 (Ages 12-17)	Stage 3 (Ages 16+)
Classes begin: January 8 Rehearsals begin: Jan. 22 Play: March 16–25	Classes begin: January 8 Rehearsals begin: Feb. 20 Play: April 27–May 6	Classes begin: January 8 Rehearsals begin: April 2 Play: May 18-27
<input type="checkbox"/> Full Package—\$1,600* 21 wks, 4 hrs/wk of classes <input type="checkbox"/> Play Only—\$575	<input type="checkbox"/> Full Package—\$1,600* 21 wks, 4 hrs/wk of classes <input type="checkbox"/> Play Only—\$575	<input type="checkbox"/> Full Package—\$1,600* 21 wks, 4 hrs/wk of classes <input type="checkbox"/> Play Only—\$575

*Parent/student will select weekly classes adding up to four (4) hours per week. (See next page for complete list of classes.) For full descriptions of each class, visit areastagecompany.com.

Must pay a non-refundable, non-transferable down payment of \$320 for each selected production with the submission of this form. Payments are due at the start of each month.



For “Full Package”: Please select which classes your child would like to register for. Selected classes must total *only* four (4) hours per week. Additional classes must be paid for separately.

For “Play Only”: Start date will be the rehearsal start date of chosen production(s). You may register for classes and pay for them separately.

Classes start January 8th and end June 2nd. Our Spring Showcase will be June 6th.

	Class	Ages	Days	Times	Hours/ Week	Price/ Month
<input type="checkbox"/>	Acting I	6-10	Wednesdays	4:00-5:00 PM	1	\$80
<input type="checkbox"/>	Acting II	11-14	Mondays	5:00-6:00 PM	1	\$80
<input type="checkbox"/>	Advanced Scene Study	15+	Saturdays	12:30-2:00 PM	1.5	\$120
<input type="checkbox"/>	Fundamentals of Dance	12+	Tues./Thurs.	5:00-6:00 PM	2	\$120
<input type="checkbox"/>	Musical Theatre Dance I	6-10	Tues./Thurs.	4:00-5:00 PM	2	\$120
<input type="checkbox"/>	Musical Theatre Dance II	11-17	Mon./Wed.	5:00-6:30 PM	3	\$160
<input type="checkbox"/>	Musical Theatre Workshop	11+	Fridays	5:00-6:00 PM	1	\$80
<input type="checkbox"/>	Shakespeare	11+	Tuesdays	6:00-7:00 PM	1	\$80
<input type="checkbox"/>	Tap	12+	Tues./Thurs.	6:00-7:00 PM	2	\$120
<input type="checkbox"/>	Tap I	Any	Saturdays	12:00-1:00 PM	1	\$80
<input type="checkbox"/>	Tap II	Any	Saturdays	1:00-2:00 PM	1	\$80
<input type="checkbox"/>	Voice I	7-11	Tuesdays	5:00-6:00 PM	1	\$80
<input type="checkbox"/>	Voice II	12-16	Thursdays	5:00-6:00 PM	1	\$80
TOTAL:						

Interested/taking private lessons? ☐ YES ☐ NO

☐ Voice ☐ Acting ☐ Dance Day/Time: _____ Price: _____

FORM OF PAYMENT:

CHECK # _____ CASH \$ _____ CREDIT CARD # _____

EXP. _____ SEC CO. # _____ BILLING ZIP CODE _____

Charge my card automatically? ☐ YES ☐ NO



EMERGENCY CONTACT

Name: _____

Telephone: _____ Relationship: _____

MEDICAL INFORMATION

Name of Doctor: _____ Telephone: _____

Area Stage Co. staff will not dispense any medication. Actor must be able to administer medication to him-/herself. Please list all medications that the actor is permitted to take:

Special problems or allergies:

I certify that I have read and agree to the following agreement (pages 4-6) in full.

Signature

Name (Please print)

Date



CONSERVATORY CASTING POLICIES

Casting: Auditions are normally held on the first day of rehearsal when the Directors and Musical Director will assign roles in the production. At Area Stage, we train actors; therefore, all roles are equally important for the success of the production. We believe in the adage, “There are no small parts, only small actors.” We strongly oppose the practice of “counting lines” to determine how important an actor’s participation is, but if you feel you must withdraw due to casting, you are required to pay the full tuition. However, we ask you to commit to the whole production/term, which will allow the production to continue—too many withdrawals can cause a production to be postponed and/or be altered—and allow classes to be engaging for all.

Double Casting: In some instances, the audition pool allows a director to double cast certain roles. This is most often done to give more performance opportunities to two equally talented performers. Variations of double-casting might include doubling a role (two performers alternate as assigned before the run begins) or a split role (one performer takes part of a run and another plays the rest of the run, again, as arranged in advance with the director).

Pre-casting: In general, Area Stage Company avoids pre-casting. We have made some rare exceptions to this rule, however.

Callbacks: An actor may be told he/she is needed at a callback before leaving the theater. Callbacks may consist of further reading, singing, or dancing. Only a limited number of people will be seen in this manner, and the director has the right to see new people at callbacks once the auditions are over.

Casting Notification: After all auditions and callbacks—if any—the actor will be notified of his/her role(s). Sometimes it takes us several days to cast all the parts in the script or the music, so participants may not have a part until then. Sometimes, if the actor has strong dancing abilities, he/she may not be notified until we choreograph the songs. Rest assured that all cast actors will have an equally important part in the production. We appreciate your patience. Remember, we want each actor to succeed and shine on stage!

TERMS OF PARTICIPATION

Cost: Our costs are determined on a group basis, not a per-student/per-day basis, so the cost remains the same whether the participant misses rehearsal or enters late or withdraws from the production. Checks are payable to Area Stage Company. We accept cash and credit/debit cards. There is a 3.5% processing fee for credit/debit cards.

Refund and Withdrawals: The nature of our programming precludes refund of tuition fees for dropping out of the program once participant has been admitted. Should a participant have to withdraw due to a medical emergency, injury, or other crisis, refunds, if any, are made at the sole discretion of ASC.

Program Alterations: It is ASC’s intention to conduct programs as described in our marketing materials. However, class activities or productions may be altered due to weather or other conditions/circumstances beyond ASC’s control.

Playbill: All actors are invited to submit their biographies for the program. If a bio is not submitted by the due date, then the participant will not have his/her bio in the program. We cannot postpone printing for missing bios. We offer advertising space in the program. We ask that ads be submitted on



time. Due date for the ads follows the same policy as the bios. Remember that we are a non-profit organization and playbill ads help subsidize printing costs.

Posters: We offer advertising posters for sale. Large format posters are \$100 (27 in. X 41 in.). Please make sure you order them in advance.

Attendance: It is the responsibility of participants to arrive on time. When rehearsal begins, everyone is expected to be in the rehearsal studio. Tardiness will not be tolerated. Only in the case of an emergency can an exception be made. Attendance to scheduled rehearsals and performances is obligatory with the exception of medical emergencies. There is always the possibility of additional rehearsals and/or performances.

Conflicts: If you have specific scheduling conflicts, we urge you to let us know in advance and ask about casting options. Participants are required to submit in writing a list of future conflicts at the auditions in order to create a rehearsal schedule.

Removal: We reserve the right to remove from the program participants who ASC ascertains have violated the conditions for participation or whose behavior is counterproductive, offensive, disrespectful, or otherwise detrimental to maintaining standards or a successful operation of the program. No tuition or other fees will be reimbursed and any additional costs incurred by ASC will be charged to and paid for by parent/guardian.

Additional Charges: If materials provided are rented, there is a \$50 rental fee for the materials, which will be reimbursed upon the return of the materials. If the rented material is returned in poor condition, the participant forfeits the fee. Wireless microphones and costumes are provided to each participant. If there are damages or loss due to misuse or negligence on the part of the participant, he/she is responsible for the replacement of the damaged/lost item(s).

Scholarships: ASC offers full and partial scholarships to meritorious students who are in financial need. Please ask the front desk for the scholarship form.

WAIVER, RELEASE, AND INDEMNITY AGREEMENT

PLEASE READ CAREFULLY – YOU ARE ASSIGNING AWAY LEGAL RIGHTS

1. I acknowledge that my participation and presence at Area Stage Company may expose me to risks and dangers, some being inherent in the nature of the activity and some resulting from human error or negligence on my part and/or on the part of others working or participating in the activity.

2. I acknowledge that any of the above-referenced risks and dangers may cause damage or loss of personal property, personal injury, or even death, and I fully assume and accept these risks and dangers.

3. I hereby release and waive any and all claims, demands, damages, causes of action, suits, whether in law or in equity or however caused, against Area Stage Company & Theater Conservatory, its officers, directors, trustees, employees, faculty, volunteers, agents, and representatives (collectively, referred to as "Area Stage Co."), including, without limitation, any damage to or loss of personal property, any personal injury and/or death, which I may have or may acquire as a result of my



presence and participation at Area Stage, including, without limitation, damage, loss, injury, and/or death caused by the negligence, in whole or in part, of me, the organization, or any third party.

4. I hereby authorize Area Stage, its employees, agents, contractors, sub-contractors, volunteers, vendors, and staff members to take such photographs, video recordings, and/or live transmission(s) of myself in whole or in part, as they may wish (hitherto referred to as the "Images"). These entities listed herein may use and publish the Images in such places, including without limitation, any printed or electronic media or publications, television, cable, the World Wide Web, and any other media. I hereby waive any rights I have or may have to inspect, edit, modify, and/or approve the finished product that may be used hereunder or the specific use to which it may be applied.

5. I understand that in securing the execution of this Agreement, Area Stage Co. is acting as agent or trustee on behalf of or for the benefit of its respective employees, agents, officials, faculty, students, servants, and representatives, whether paid or unpaid, who shall to this extent be, or be deemed to be, parties to this Agreement.

I agree to release ASC, its agents and contract staff, and any other person(s) participating in or affiliated with ASC of any and all liability, waiver of all possible claims, and responsibility for any loss/damage to property or personal injury incurred during the program under the direction of ASC, in which I am participating.

I certify that I have read and agree to the Terms of Participation, to the Waiver, Release, and Indemnity Agreement, and to other Noteworthy Information. I understand the content of these documents and wish to be bound by its Terms. This is the entire agreement and may be modified only in writing and signed by all parties.